

Bambara Primary School P&C General Meeting – Term 1

Minutes for meeting held **Wednesday, 3rd April 2019 at 7:00pm**

1.	Welcome													
ATTENDANCE														
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Shelley Webb (President)</td> <td style="width: 33%;">Linda Knox (Principal)</td> <td style="width: 33%;">Helen Hopkins (Secretary)</td> </tr> <tr> <td>Nichole Everett (Vice President)</td> <td>Brendan Everett</td> <td>Shelley Smith (Deputy Principal)</td> </tr> <tr> <td>Nicole Lavrakas</td> <td>Dayle Scarlett</td> <td>Alison Hayward</td> </tr> <tr> <td>Christine Reger</td> <td>Kevin Duguid</td> <td>Tony Osborne (State Councillor)</td> </tr> </table>			Shelley Webb (President)	Linda Knox (Principal)	Helen Hopkins (Secretary)	Nichole Everett (Vice President)	Brendan Everett	Shelley Smith (Deputy Principal)	Nicole Lavrakas	Dayle Scarlett	Alison Hayward	Christine Reger	Kevin Duguid	Tony Osborne (State Councillor)
Shelley Webb (President)	Linda Knox (Principal)	Helen Hopkins (Secretary)												
Nichole Everett (Vice President)	Brendan Everett	Shelley Smith (Deputy Principal)												
Nicole Lavrakas	Dayle Scarlett	Alison Hayward												
Christine Reger	Kevin Duguid	Tony Osborne (State Councillor)												
APOLOGIES														
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Wyn Hopkins (Treasurer)	Racquel Sutton	Morena Howe												
Tiffany King	Sherilee Bartlett	Penny Lee												
Samantha Hattersley	Karen Kroeger	Alicia Harlow												
1.1	The meeting opened 7:04pm. Quorum present.													
2.	Confirmation of Minutes of previous meetings													
	RESOLUTION: That the minutes of both the AGM & General Meeting of Bambara Primary School P&C held on 13 th February 2019 be taken as read and confirmed as a true and accurate record.	Carried												
3.	Business Arising from previous Minutes													
	The list of outstanding actions from the last meeting were reviewed. Please refer to Appendix A .													
4.	Correspondence													
4.1	Correspondence In													
	Fundraising: Woolworths Earn & Learn, Entertainment Book promotional material, Australian Fundraising, Fundraising Directory, Say Cheez. Financials: ANZ Statements – No. 239. For payments see Treasurer’s Report. General: WACSSO P&C Voice Term 1 2019, Supreme Shades flyer.													
	RESOLUTION: That the correspondence in be received as per the above list.	Carried												
4.2	Correspondence Out													
	Copy of our Public Liability Insurance Certificate to Bunnings Whitfords, WACSSO training session info, Entertainment Book promotional info.													
	RESOLUTION: That the correspondence out be received as per the above list.	Carried												
5.	Reports													
5.1	Principal’s Report													
	Presented by Linda Knox. Attached as Appendix B .													
	RESOLUTION: That the Principal’s Report be adopted.	Carried												
5.2	Treasurer’s Report													
	Presented by Helen Hopkins (on behalf of Wyn Hopkins). Attached as Appendix C .													
	RESOLUTION: That the Treasurer’s Report be adopted.	Carried												

5.3	<u>Kitchen Garden Committee Report</u>	
	<p>Presented by Shelley Smith.</p> <p>We are reaping rewards of our planting from last year and this week harvested 18 rock melons which are selling quickly. Each class has a bed which is growing well. We are planting hanging baskets and pots ready for the Mother's Day Stall. There will be a lot of activity on this over the school holidays and extra help from parents would be appreciated. Donations of succulents requested.</p> <p>Next week the KG Club will be cooking Anzac biscuits. Next term when it's wet we will be spending more time cooking produce.</p> <p>Busy Bee in Week 3 of Term 2 to spread mulch over the garden to minimise the weeding required.</p> <p>Recent donations include \$83 of plants from Shelley Smith's mum for Mother's Day and \$22 of plants from Shelley Webb for the Year 5/6 class.</p> <p>The KG Committee would like to propose the purchase of a coffee pod machine (approx. \$200) for use at assemblies in the hope it would bring in some extra income during the colder weather.</p> <p>At the meeting, Nicole Lavrakas kindly noted that she has a coffee machine that she is happy to donate. The Committee will trial this for a period.</p>	
	ACTION: Class reps to engage parents to assist with planting hanging baskets and pots for the Mother's Day Stall and encourage donations of succulents and other plants. (P&C Class Reps)	
5.4	<u>Fundraising Committee Report</u>	
	<p>Presented by Nichole Everett. Attached as Appendix E.</p> <p>Thank you to Shelley Smith for organising the Book Fair and to the parents who helped.</p> <p>In terms of large events, Bogan Bingo will be one of our major fundraisers this year in an effort to reach our \$10K target – a few suggestions of prizes for the silent auction include use of a staff car park bay, 5kg box of Favourites and some of the left over donations from the fete.</p> <p>We are also looking to hold a Fun Run in Term 4.</p> <p>The next meeting will be Week 1, Term 2 on Friday, 3rd May at 2pm.</p>	
6.	<u>General Business</u>	
6.1	<u>2019 Fundraiser</u>	
6.1.1	<u>Playground Upgrade</u>	
	<p>COORDINATOR: Alison Hayward</p> <p>A parent consultation session was held on 26th February. Due to our very tight budget, we won't be able to have any large scale equipment. As an alternative, our landscape architect is looking at low rope courses. Quotes should come in in about 2 weeks.</p> <p>One of the Kindy dads works in nature play construction and has kindly offered to help with mulch and earthworks. We discussed converting the culvert but this would likely cost too much. Further updates will be provided at the next meeting.</p>	
6.2	<u>Term 1 2019: Key Remaining Items/Dates</u>	
6.2.1	<u>Entertainment Book Update</u>	
	<p>COORDINATOR: Brendan Everett</p> <p>We received \$490 of commission from books and digital memberships that were sold last year. Digital memberships have proved to be very popular and people are already signing up online for the new book for 2019.</p> <p>Encourage users to take photos when at venues where they have used the book and promote on the FB pages.</p> <p>Unlike last year where every family was sent home with a book, this year we will gauge expressions of interest in an effort to avoid a 'black list' of those who don't return the books.</p>	
	ACTION: Brendan to promote new book on FB pages and provide further update at the next meeting. (Brendan Everett)	

6.2.2	Icy Pole Days (Thurs, fortnightly from Week 2)	
	COORDINATOR: Alison Hayward No issues to note. Icy Pole Days are still very popular. Will switch to Freddo Frog Day in Week 3 or 4 of Term 2.	
6.2.3	Bunnings Sausage Sizzle (Sat, 23 March – Week 7)	
	COORDINATOR: Kevin Duguid Huge thanks to Kevin for organising and to all the rostered volunteers on the day. This event was a massive success. Our income after expenses was \$1,215.30. We ordered 500 sausages and had the rolls donated, pre-cut and delivered. On the day, due to high sales we needed to purchase another 100 sausages and rolls. We ended the day with 24 surplus sausages which were donated to a family within the community.	
	ACTION: Kevin to ask Morena to include an acknowledgement/thank you to Minh Tran from Golden West Bakery for the donation of the rolls. (Kevin Duguid/Morena Howe)	
6.2.4	Easter Raffle (Drawn last day of Term 1)	
	COORDINATOR: Morena Howe We are still looking for donations of chocolate. Raffle tickets are still available to purchase. The raffle will be drawn at 2:30pm on the last day of term. Assistance required to wrap up baskets.	
	ACTION: Call out for assistance with wrapping and preparation for the raffle. (Class Reps)	
6.2.5	Movie Night Update	
	Cancelled due to additional expenses for senior parents (camp, leaver's shirts, photos, swimming lessons). Look to run this later in the year and concentrate on the Easter Raffle.	
	ACTION: Add to agenda later in the year. (Helen Hopkins)	
6.3	Term 2 2019: Key Items/Dates	
6.3.1	Cadbury Fundraiser Update	
	COORDINATORS: Hayley Duguid/Dayle Scarlett Letters have all gone home to parents. Already received some orders and many parents have opted to pay upfront via bank transfer. Order will be placed in Week 1 and then sent out to classrooms. Promoted on FB page. This year we have 120 chocolates per box. The cost to us is \$60 per box and we make \$30 (increase of \$10 a box from last year). Looking to raise \$3000. We will also receive a \$100 Coles voucher, a 5kg box of Favourites chocolates, some pens and 4 free boxes of chocolate. For consistency and to avoid any confusion, only Hayley and Dayle will count up money for this fundraiser.	
	ACTION: Hayley/Dayle to ensure communications are sent out to all parents. (Hayley Duguid/Dayle Scarlett)	
6.3.2	Spare Change Challenge (Week 4 – Week 10, Term 2)	
	COORDINATORS: Penny Lee & Morena Howe This initiative has proved very popular in the past and students are keen to set this up again. Small change can add up very quickly. We hope this year will be just as successful. The highest contributing class will win a pizza party in the last week of term.	
	ACTION: Ensure tins are ready for distribution to classrooms in Week 4. (Penny Lee & Morena Howe)	

6.3.3	Mother's Day Stall (Week 2)	
	COORDINATORS: Brendan Everett & Stephanie McCurdy Suggestion to set up the stall in the tutoring room given ECE2 is now in use. The stall will be held in the morning of Tues, 7 th , Weds, 8 th and Thurs, 9 th May. Class reps to put out call for volunteers. Look to include a raffle.	
	ACTION: Send out comms and encourage volunteers to help run the stall. (Brendan Everett/Stephanie McCurdy/Class Reps)	
6.3.4	Movie Fundraiser "Aladdin" (Fri, 24 May - Week 4)	
	COORDINATOR: Shelley Webb Shelley has been in contact with Grand Cinemas and established that tickets can be purchased for \$10 each and we can on-sell them for \$15-\$20 each. 2 week's prior to the date we must purchase 20 tickets (as a minimum booking to qualify for the deal). Can add snack deals (choc bomb - buy for \$3.50, sell for \$4, etc). More investigation on how to promote (Eventbrite) other similar suppliers who handle the transactions for a fee. Event can be made public on the school FB page.	
	ACTION: Investigate how to promote the event and provide update at the next meeting. (Shelley Webb)	
6.3.5	Kitchen Garden Bunnings Sausage Sizzle (Sat, 29 June - Week 9)	
	COORDINATORS: Shelley Webb & Kevin Duguid The Kitchen Garden Committee have booked another 2 sausage sizzles at Whitfords Bunnings. We are able to get additional dates to the P&C which will help with trying to achieve our fundraising goal for the Senior Playground Upgrade. Dates are Sat, 29 th June and Sat, 17 th Aug. Kevin has kindly agreed to assist with the running of these. Add to the agenda for the next meeting given the first date is at the end of Term 2.	
	ACTION: Provide update at the next meeting to ensure volunteers are in place. (Shelley Webb/Kevin Duguid)	
6.3.6	Sushi Day (Week 10)	
	COORDINATOR: Christine Reger Christine has started looking at various local sushi outlets. At Kingsway we can purchase 8 pieces (with or without seaweed) for \$3 per portion. This is a good size for children and allows us to provide a better offer than using the Flexischools canteen menu.	
6.3.7	Grill'd - Local Matters	
	COORDINATOR: Christine Reger Christine has applied for Local Matters - a chance to win a share of \$500. Full details here: https://www.grilld.com.au/about/localmatters We are waiting to hear back with regards to what month we will be allowed to enter.	
	ACTION: Provide update at the next meeting. (Christine Reger)	

6.4	Review of P&C By Laws	
	<p>Leaver's Shirts – Amend wording to state “Purchase of 1 shirt per child.”</p> <p>Welcome Event (Term 1) – Amend spend to \$250 max.</p> <p>Bunnings Sausage Sizzles – Increase spend to \$1000 per sausage sizzle.</p> <p>Lapathon – Amend to ‘Fun Run’.</p> <p>Kitchen Garden Breakfast – Add as a new item with a max spend of \$200 per breakfast.</p>	
	RESOLUTION: That the Bambara P&C By Laws be updated to reflect the changes noted above.	Carried
	ACTION: Update the By Laws document and circulate to P&C Financial Members. (Helen Hopkins)	
7.	Other Business	
7.1	Woolworths Earn & Learn 2019	
	<p>The Earn & Learn program will run this year between 1st May and 25th June.</p> <p>For every \$10 you spend at Woolworths you receive one Earn & Learn sticker. The school will then redeem these for educational products for the school, ranging from resources for mathematics, English, science, art & crafts, through to sports gear, library supplies and more.</p> <p>This year the focus is on the early years learning so it would be great to have a parent from Pre Primary help coordinate the collection of sticker sheets.</p> <p>The school should receive some sticker sheets soon and there will also be copies at Woolworth stores. Alternatively, use the link below to download: Earn & Learn 2019 Sticker Sheet</p>	
	ACTION: Dayle to request a parent volunteer from the Pre Primary class. (Dayle Scarlett)	
7.2	Tony Osborne (State Councillor for Joondalup West)– Info from WACSSO	
	<p>2019 Federal Election Day 2nd or 3rd weekend in May.</p> <p>Managing Conflict & Difficult People Workshop Mon, 13th May at 6:30pm (Flinders Community Hall, Hillarys)</p> <p>WACSSO State Conference Sat, 17th & Sun, 18th Aug (Crown Perth)</p> <p>P&C Day WA Fri, 26th July (Bambara Primary School) More details to come.</p>	
7.3	HOOSCI	
	<p>Our next School Development Day is Friday, 31st May. HOOSCI will be open.</p> <p>Also worth noting that HOOSCI are expecting an increase in numbers of students from Springfield Primary due to Chipmunks Whitfords closing its doors.</p>	
8.	Date of Next General Meeting	
	The next meeting will be in Week 2, Term 2 on Wednesday, 8 th May at 7:00pm.	
9.	Closure	
	The meeting closed at 8:14pm.	

Appendix A

List of Actions from the General Meeting held on 13th February 2019 - Term 1

Item	Action	Owner	Status
3.1.1 – Cadbury Fundraiser Update	Update to be provided at the next meeting.	Hayley Duguid/Dayle Scarlett	On today's agenda
3.1.3 – Get To Know You Picnic	Morena to design posters. Nichole and Brendan to purchase supplies.	Morena Howe / Brendan Everett – Nichole Everett	Completed
3.1.4 – Bunnings Sausage Sizzle	Kevin to pull together a roster of volunteers and purchase supplies.	Kevin Duguid	Completed
3.1.5 – Easter Raffle	Morena and Stephanie to work together on Easter Raffle.	Morena Howe / Stephanie McCurdy	On today's agenda
3.1.6 – Movie Night	Linda to check with Janet regarding option of using Payment Gateway. Add to agenda for discussion at the next meeting.	Linda Knox / Helen Hopkins	On today's agenda
3.1.7 – Bogan Bingo	Helen to liaise with City of Joondalup Facility Booking Services regarding hire costs associated with this type of event. Add to agenda for further discussion at the next meeting.	Helen Hopkins	Hold for Term 2 mtg discussion.
3.2.1 – Reading Eggs /Mathletics	Remove from future agendas.	Helen Hopkins	Completed
3.2.2 – Playground Upgrade	Helen to contact Pieta at Whitfords Bunnings to see what dates are still available for sausage sizzles. Add to agenda for further update and discussion at next meeting.	Helen Hopkins / Alison Hayward	On today's agenda
3.2.3 – Undercover Area Refresh	Remove from future agendas.	Helen Hopkins	Completed
3.3 –Review of P&C By Laws	Add to agenda for further update and discussion at next meeting.	Helen Hopkins	On today's agenda
4.2 – Budget for 2019	Treasurer to outline expected costings for each fundraiser.	Wyn Hopkins	Ongoing

Appendix B



Principal's Report

3rd April 2019

1. 176 enrollments with some interest in Kindy placements for next year.
2. A school Open Day will be held in Term 2.
3. Students had some NAPLAN practice today. No issues at all with tests or connectivity.
4. Parent teacher interviews on Wednesday next week, this time ahead of reports being issued. School will run at half day.
5. ANZAC Assembly next Thursday.
6. Last day of term will be free dress to help fund some storage bins for Loose Parts Play in addition to the Easter Raffle.
7. Next term includes EDU Dance and the Lightning Carnival.

Appendix C

Net cash flow since last meeting
3,377.82

Closing Balance
11,975.04

Treasurer's Report
Wednesday 03 April 2019
Statement of Account

Balance from last meeting	8,597.22
Deposits	4,783.08
Withdrawals	(1,405.26)
Closing Balance 2/04/2019	11,975.04
Not Yet hit Bank	-
Per Bank	11,975.04

Category	Event	Date	Deposits	Withdrawals
Audit Fees	Audit - INV18158	18-Feb	-	627.00
Bank Interest	CREDIT INTEREST PAID	29-Mar	1.38	-
Book Club	Scholastic Australia Pty Ltd	13-Mar	-	5.00
Book Club	Scholastic Australia Pty Ltd	25-Mar	5.00	-
Cadbury Fundraiser	ANZ INTERNET BANKING FUNDS TFER SCARLETT CADBURY	26-Mar	120.00	-
Cadbury Fundraiser	De Rozario - Cadbury	27-Mar	60.00	-
Cadbury Fundraiser	TRANSFER FROM SUTTON RACQUEL CADBURY CHOC ORDER	27-Mar	60.00	-
Cadbury Fundraiser	Dzienis - Cadbury	29-Mar	180.00	-
Cadbury Fundraiser	TRANSFER FROM LAVRAKAS NICOLE LAVRAKAS CADBURY	29-Mar	180.00	-
Cadbury Fundraiser	TRANSFER FROM RUSSELL HARLOW HARLOW CADBURY	29-Mar	120.00	-
Cadbury Fundraiser	van Weeghel - Cadbury	29-Mar	60.00	-
Cadbury Fundraiser	TRANSFER FROM KELVIN MARCH WE WEBB O - CADBURY	1-Apr	60.00	-
Cadbury Fundraiser	MTS ALISON HAYWARD HaywardCadbury	2-Apr	60.00	-
Community Kitchen Garden	KitchenGardenClub plants	26-Feb	-	52.71
Entertainment Books	TRANSFER FROM ENTERTAINMENT PU COMM. 86079	29-Mar	490.00	-
Icy Poles	Icy Pole Days	26-Feb	-	35.00
Icy Poles	Icy Poles Week 2	5-Mar	100.00	-
Icy Poles	Icy Poles Week 4	5-Mar	74.00	-
P& C Membership & Donation Fundrais	PnC Memberships	5-Mar	17.00	-
P& C Membership & Donation Fundrais	TRANSFER FROM BAMBARA PRIMARY BAM002P&C VOLS	28-Mar	1,240.00	-
Sausage Sizzle	Sausage Sizzle Float	13-Mar	-	700.00
Sausage Sizzle	Sausage Sizzle - Taklngs	25-Mar	1,752.30	-
Sausage Sizzle	Sausage Sizzle Float - Return	28-Mar	-	(162.83)
School Banking	School Banking Commisssion	2-Apr	80.00	-
Sundry	PandCMtgCheeseandWine	26-Feb	-	40.88
Welcome new parents event	GetToKnowYouPicnic Icecream Van	5-Mar	60.00	-
Welcome new parents event	GetToKnowYouPicnic - Float	18-Feb	-	500.00
Welcome new parents event	GetToKnowYouPicnic - Float Return	1-Mar	-	(392.50)
Welcome new parents event	GetToKnowYouPicnic - Stall Takings	5-Mar	63.40	-
Grand Total			4,783.08	1,405.26



Cheque Account

Account Name	Account Number	Current Balance	Available Funds
Cheque Account	016494 340868914	\$11,975.04	\$11,975.04

Processed

Processed	Description	Debit	Credit	Balance
01/04/2019	TRANSFER FROM KELVIN MARC H WE WEBB O - CADBURY		\$60.00	\$11,835.04
29/03/2019	CREDIT INTEREST PAID		\$1.38	\$11,775.04
29/03/2019	TRANSFER FROM ENTERTAINME NT PU COMM, 86079		\$490.00	\$11,773.66
29/03/2019	PAYMENT FROM Mrs Kelly Marie Dzienis		\$180.00	\$11,283.66
	Message: Dzienis - Cadbury			
29/03/2019	TRANSFER FROM LAVRAKAS,NIC OLE LAVRAKAS CADBURY		\$180.00	\$11,103.66
29/03/2019	TRANSFER FROM RUSSELL HARL OW HARLOW CADBURY		\$120.00	\$10,923.66
29/03/2019	PAYMENT FROM BAUKE SAKE JA CCO VAN WEEGHE		\$60.00	\$10,803.66
	Message: van Weeghel - Cadbur y			
28/03/2019	TRANSFER FROM BAMBARA PRI MARY BAM002P&C VOLS	\$1,240.00		\$10,743.66
28/03/2019	PAYMENT FROM KEVIN DUGUID Message: Duguid Saus Sizzle		\$162.83	\$9,503.66
27/03/2019	PAYMENT FROM AI YONG GEH Message: De Rozario - Cadbury		\$60.00	\$9,340.83
27/03/2019	TRANSFER FROM SUTTON RACQ UEL CADBURY CHOC ORDER		\$60.00	\$9,280.83
26/03/2019	ANZ INTERNET BANKING FUNDS TFER SCARLETT CADBURY DAYL E SCARLETT		\$120.00	\$9,220.83
25/03/2019	DEPOSIT		\$1,752.30	\$9,100.83
25/03/2019	DEPOSIT		\$5.00	\$7,348.53
13/03/2019	ANZ INTERNET BANKING PAYME NT 556023 TO Kevin Duguid	\$700.00		\$7,343.53
	Message: BunningsSSizzle			
13/03/2019	ANZ INTERNET BANKING PAYME NT 556129 TO Scholastic Austral ia Pty Ltd	\$5.00		\$8,043.53
	Message: 24609601			
05/03/2019	DEPOSIT		\$100.00	\$8,048.53
05/03/2019	DEPOSIT		\$74.00	\$7,948.53
05/03/2019	DEPOSIT		\$63.40	\$7,874.53
05/03/2019	DEPOSIT		\$60.00	\$7,811.13

05/03/2019	DEPOSIT		\$17.00	\$7,751.13
01/03/2019	TRANSFER FROM EVERETT BREN DAN REFUND BPS PICNIC		\$392.50	\$7,734.13
26/02/2019	ANZ INTERNET BANKING PAYME NT 432084 TO Michelle Webb Message: KitchenGardenClub pla nts	\$52.71		\$7,341.63
26/02/2019	ANZ INTERNET BANKING PAYME NT 432354 TO Michelle Webb Message: PandCMtgCheeseandW ine	\$40.88		\$7,394.34
26/02/2019	ANZ INTERNET BANKING PAYME NT 431859 TO Michelle Webb Message: Icy Pole Days	\$35.00		\$7,435.22
18/02/2019	ANZ INTERNET BANKING PAYME NT 811777 TO Your Business Ac countants Message: INV18158	\$627.00		\$7,470.22
18/02/2019	ANZ INTERNET BANKING PAYME NT 811914 TO Brendan and Nich ole Everett Message: GetToKnowYouPicnic	\$500.00		\$8,097.22
07/02/2019	TRANSFER FROM SCHOOL BANK ING SCH CONTRISCH61535		\$100.00	\$8,597.22
06/02/2019	ANZ INTERNET BANKING PAYME NT 162044 TO Supreme Shades Message: BambaraInv9979	\$5,397.00		\$8,497.22
03/01/2019	TRANSFER FROM SCHOOL BANK ING SCH CONTRISCH61535		\$115.00	\$13,894.22

Appendix D

Bambara Fundraising Committee Meeting Minutes – Term 1 Friday, 8th March 2019 @ 2:00pm

Item	Subject	Time
1	Welcome (Attendance & Apologies)	2:00pm
	Present: Shelley Webb (President) Nichole Everett (Vice President) Alison Hayward Hayley Duguid Morena Howe Christine Reger Linda Knox Penny Lee Apologies: Brendan Everett	
2	Term 1 – Movie Night	2:05pm
	<ul style="list-style-type: none">Cancelled due to additional expenses for senior parents (camp, leaver's shirts, photos, swimming lessons).Look to run this later in the year and concentrate on the Easter Raffle.	
3	Term 1, Week 7 – BOOK FAIR	2:10pm
	Coordinator: Shelley Smith <ul style="list-style-type: none">Looking for volunteers.School prepare promotional material.	
4	Term 2, Week 2 – MOTHERS DAY STALL	2:15pm
	Coordinators: Brendan Everett and Stephanie McCurdy (supported by Danielle Bardsley and Shelley Webb). <ul style="list-style-type: none">Gifts ordered.Looking into purchasing a coffee machine (pods) that can be then used at all P&C events.	
5	Term 2 – ENTERTAINMENT BOOKS	2:20pm
	Coordinator: Brendan Everett <ul style="list-style-type: none">Likely take expressions of interest for books, rather than a global mail out	
6	Term 2 – CADBURY FUNDRAISER	2:25pm
	Coordinators: Hayley Duguid and Dayle Scarlett <ul style="list-style-type: none">Pre-ordered 100 boxes (\$3000).\$100 Coles voucher free of charge.5kg box of 'Favourites' chocolates free of charge (possibly Bingo prize).Free delivery.Free pens etc (Hayley to confirm).4 free boxes of chocolates.Replace Icy Pole Day with Freddo Frog Day (until supplies run out).	
7	Term 1, Week 7 – BUNNINGS BBQ	2:30pm
	Coordinator: Kevin Duguid <ul style="list-style-type: none">Funds already been released.Volunteers required.	

8	Term 2, Week 4 – SPARE CHANGE CHALLENGE	2:35pm
	Coordinator: Penny Lee <ul style="list-style-type: none"> • Morena Howe has posters that can be used. • Pizza party for highest contributing class (Week 10) 	
9	Term 2, Week 10 – SUSHI DAY	2:40pm
	<ul style="list-style-type: none"> • Christine Reger to contact 'Pink Rice' for quote. • Possible free delivery. 	
10	Possible GRILL'D 'Local Matters'	2:45pm
	<ul style="list-style-type: none"> • Christine Reger to follow up. 	
11	Term 2, Week 4 – GRAND CINEMAS MOVIE NIGHT 'ALADDIN'	2:50pm
	Coordinator: Shelley Webb <ul style="list-style-type: none"> • Shelley to contact Grand Cinemas. • We aim to watch on the opening weekend (Friday, 24th May). • Buy tickets at \$10 each and on-sell them for \$15-\$20 each. • 2 weeks prior to date, must purchase 20 tickets (as a minimum booking to qualify for the deal). • Can add snack deals (chock bomb – buy for \$3.50 sell for \$4 etc). 	
12	Term 3, Week 3 – BOGAN BINGO / QUIZ NIGHT	2:55pm
	Coordinator: Nichole & Brendan Everett <ul style="list-style-type: none"> • Silent auction prizes can include: <ul style="list-style-type: none"> - 5kg box of Favourites chocolate - Teacher's staff car park bay - Any donations left over from the Fete. 	
13	Term 4, Week 2 – FUN RUN	3:00pm
	<ul style="list-style-type: none"> • Students have been asking about doing another one. • Possibly look at having sprinklers turned on rather than water spray bottles. • Purchase paint powder online (cheaper). 	
14	Date of Next Meeting	
	TBC	
15	Close	3:00pm
	The meeting closed at 3:00pm.	